

SAFETY CONTROL PLAN



PISTOL CLUB

NEWTEC PISTOL CLUB INCORPORATED

Lead, Noise and Hazardous Exposure Control Plan

Approved and enacted by the Committee

CONTROL FIELD	APPROVED ENTRY
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Version	1.0
Status	APPROVED AND CURRENT — REVIEW/UPDATE SCHEDULED
Owner	Public Officer / Secretary, unless the Committee determines otherwise
Prepared for	Newtec Pistol Club Incorporated Committee
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WHS Manager	President/Secretary/Committee (In Succession)
Minute reference	24July26meeting
Classification	CL2/CL3
Review date	01/10/2027

APPROVED STATUS This document is approved and in force. It must be read consistently with the Constitution, legislation, licence, permit, range approval, Range Standing Orders or a lawful direction of NSW Police, SafeWork NSW or another competent authority.

Approved 24/07/2026 • Effective 24/07/2026 • Minute 24July26meeting

Document control

Field	Requirement
Purpose	Controls exposure to lead, hazardous noise, combustion residues, cleaning chemicals and contaminated waste arising from shooting and maintenance.
Authority	WHS Act 2011 and WHS Regulation 2025 where applicable; environmental and waste laws; SDS and manufacturer instructions.
Related Newtec documents	Risk Register; Daily Range Risk Assessment; Working Bee Policy; Emergency Plan; Range Standing Orders.
Approval	Committee resolution and recorded minute required
Review triggers	Legislative, approval, licence, organisational or material incident change; audit finding; or scheduled review

Authority and application

Label	Meaning
MANDATORY	A requirement arising from law, the Constitution, a current approval/licence/permit, or a lawful regulator direction.
CLUB POLICY	A control adopted by Newtec. It is binding internally once validly adopted, but does not create statutory power.
GOOD PRACTICE	A recommended control to support safety, fairness or defensible governance.
VERIFY	A fact, threshold, site detail or constitutional power that must be confirmed before adoption or use.

1. Exposure-control hierarchy

1. Eliminate unnecessary exposure and prohibit unsafe practices.
2. Use engineering controls: range design, ventilation, capture, barriers, suitable cleaning equipment and noise reduction.
3. Use administrative controls: access, time, hygiene, training, inspection, signage and maintenance.
4. Use correctly selected, fitted and maintained PPE as the final layer, not the only control.
5. Verify effectiveness through inspection, exposure assessment and competent advice.

2. Lead and residue controls

Activity	Required control
Shooting / firing line	No eating, drinking, smoking/vaping or hand-to-mouth activity; wash hands/face before breaks; keep children away from contaminated maintenance areas.
Cleaning range surfaces	No dry sweeping or compressed air. Use approved HEPA vacuuming or wet methods; trained persons; restrict access.
Firearm cleaning / reloading areas	Local hygiene and ventilation; labelled chemicals; disposable or cleanable surfaces; wash facilities.
Clothing and footwear	Avoid taking contamination into vehicles/homes; use dedicated or washable clothing; bag contaminated items; do not shake dust.

Activity	Required control
Waste	Collect, label, store and dispose of lead-contaminated waste through a lawful pathway; retain disposal evidence.
Pregnancy / health concerns	Offer confidential access to competent medical advice and reasonable alternative duties/participation without stigma.

3. Noise controls

- Assess exposure for ROs/RSOs, frequent shooters, maintenance workers and others, not only a single shot peak.
- Require suitable hearing protection in designated zones; consider dual protection where assessment indicates.
- Provide fit, use, inspection and replacement instruction; account for communication and situational awareness.
- Prefer engineering and scheduling controls and review noise impacts on neighbours.
- Where WHS law applies, obtain competent advice on audiometric testing and health-monitoring duties.

4. Hazardous chemicals

- Maintain a current chemical register and accessible Safety Data Sheets where required.
- Approve products before purchase; substitute less hazardous products where practical.
- Label and store chemicals compatibly, away from ignition and unauthorised access.
- Train users; provide spill controls; prohibit decanting into food/drink containers.
- Assess cleaning solvents, fuels, paints, pesticides and maintenance products as well as shooting residues.

5. Exposure assessment and health monitoring

The committee must determine whether Newtec is a PCBU and obtain competent occupational hygiene advice where exposure may be significant or uncertain. If health monitoring is legally required, it must be arranged and paid for by the duty holder, performed by an appropriate registered medical practitioner, and records protected and retained for the required period.

VOLUNTEER ASSOCIATION QUALIFICATION If Newtec has no paid worker, some WHS duties may not apply in the same way. The Club nevertheless adopts these controls as safety policy and should reassess immediately if it employs any person.

Appendix A — Quarterly inspection

- ☐ No dry sweeping/compressed-air practice observed
- ☐ HEPA/wet-cleaning equipment serviceable
- ☐ Handwashing and hygiene supplies available
- ☐ Lead-contaminated waste correctly contained
- ☐ Hearing-protection zones and stock adequate
- ☐ Chemical register/SDS current

- ☐ Ventilation/engineering controls operating
- ☐ Exposure complaints, tests and corrective actions reviewed

References and legal caution

- Work Health and Safety Act 2011 (NSW):
<https://legislation.nsw.gov.au/view/html/inforce/current/act-2011-010>
- Work Health and Safety Regulation 2025 (NSW):
<https://legislation.nsw.gov.au/view/html/inforce/current/sl-2025-0440>
- SafeWork NSW, Hazardous chemicals including lead work:
<https://www.safework.nsw.gov.au/hazards-a-z/hazardous-chemical>
- SafeWork NSW, Noise at work: <https://www.safework.nsw.gov.au/hazards-a-z/noise-at-work>
- SafeWork NSW, Volunteering: <https://www.safework.nsw.gov.au/legal-obligations/volunteering>

LEGAL CAUTION Sources are summarised, not reproduced. The committee must verify the current consolidated law and Newtec's current approvals before adoption. Obtain professional advice where a serious incident, disputed sanction, reportable exposure or regulatory uncertainty arises.